

L&HS Faculty Shipping Declaration

It is paramount to the safety of everyone involved at any step of sending out any goods that all the dangers be honestly assessed and declared.

1. Goods Description:
2. Quantity: ml g
(Contact BioMed Store for any volume >30ml per sample)
3. Do any of these goods contain any of the following classes of dangerous goods, even in small amounts?

Class	Description	Yes/ No
1	Explosives	
2	Gases	
3	Flammable Liquids	
4	Flammable Solids	
5	Oxidising Substance& Organic Peroxides	
6	Toxic & Infectious	
7	Radio-active	
8	Corrosives	
9	Miscellaneous	
	Batteries of any kind	
	HT Samples	
	Dry Ice	
	Biological Substance	

4. Is there an MSDS that may be shipped with goods? (Biologicals do not require an MSDS but must be declared and shipped via UN3373)

No Yes UN No:

5. Dry Ice to be used within the package?

No Yes

6. Address to which item is to be shipped:

PO Boxes NOT Accepted

Name:
 Address:

Postcode:
 Phone: (Required for Dangerous Goods)

7. Does the Country receiving this item require any other specific paperwork? E.g. In USA some items may require a "Toxic Substance Control Act Certificate". No Yes

8. Costcode to charge invoice:

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9. For HT samples, is there an MTA in Place:

No Yes

HT Study name / ref:
 Sample Nos/ Type/Qty:

 Taken From Freezer: Verified by Study PI:
 (Signed)

I declare that the information supplied is true and accurate. Any false information supplied may cause my shipment to be delayed or, in the worst case scenario, leave me vulnerable to prosecution or financial penalty.

Sender's Name (Capitals):

Date: Signature:

Stores Use: Date Parcel Sent:

AWB No: Date Sender Notified:

L&HS Faculty Shipping Declaration

This document is a legally binding declaration

Shipping Declaration














Sending Items via Stores through the Courier System

Definition of Dangerous Goods

As Defined in IATA Dangerous Goods Regulations:

“Dangerous goods are articles or substances which are capable of posing a risk to health, safety, property or the environment and which are shown in the list of dangerous goods in these Regulations or which are classified according to these Regulations.”

There are 9 classes of dangerous goods:

1	2	3	4	5	6	7	8	9
	 		 	 	 			
Explosives	Gases	Flammable Liquids	Flammable Solids	Oxidizing Substance & Organic Peroxides	Toxic & Infectious	Radioactive	Corrosives	Miscellaneous

Note: Dangerous Goods are only transferred at the behest of

- (i) The courier/ airlines (Operator Variations)
 - (ii) State Requirements i.e. individual country legislation (State Variations)
- Many dangerous goods may be “hidden” or not appear to be dangerous, e.g. fuel remaining inside a lighter, lithium ion batteries inside laptops, etc.

These classes need to be sent separately from each other due to the potential risks posed:

Hazard Label	1	2	3	4.2	4.3	5.1	5.2	8
1		x	x	x	x	x	x	x
1.4S	x							
2	x							
3	x					x		
4.2	x					x		
4.3	x							x
5.1	x		x	x				
5.2	x							
8	x					x		

Note: Lithium ion batteries are particularly difficult to send via aircraft as these can spontaneously combust and burn ferociously. At present, couriers refuse to take these onto their networks.

HTA Protocols: **No human tissue samples should be sent without first having a Material Transfer Agreement in place. Please see HTASOP 08 for process:**

<https://internal.ulster.ac.uk/research/rg/docs/0416HTASOP8MTA/Outgoing.pdf>

For **ALL** HTA samples being despatched, a Movement Of Human Tissue form must **also** be completed.

www.facultystore.co.uk/catalog/MoveHTAForm.doc